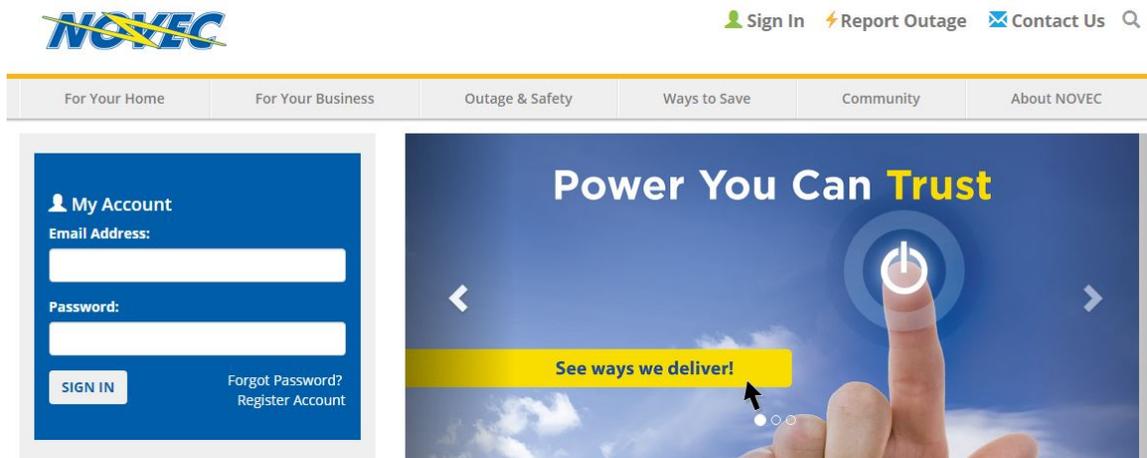
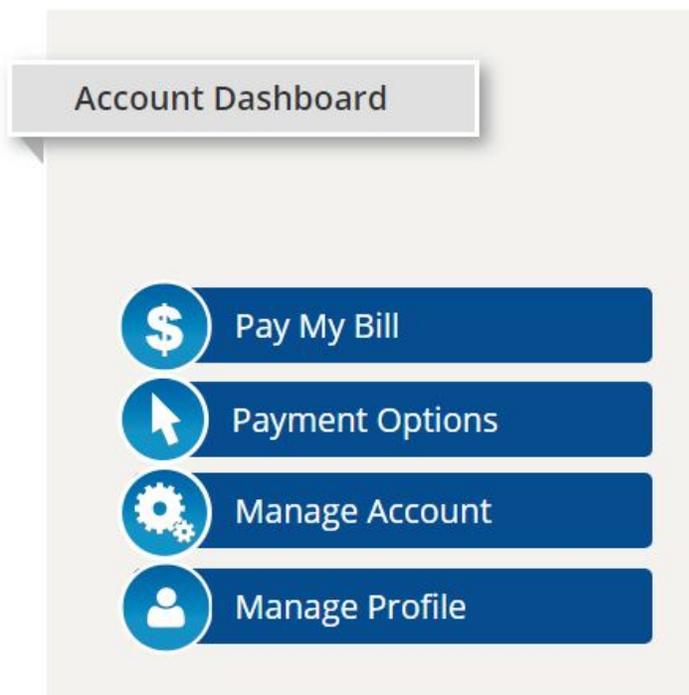


Enrolling in e-Billing

- 1) Go to www.novec.com and log into your account using your email address and password in the blue box or the Sign In button at the top right of the screen.



- 2) You will see your account dashboard. Click Payment Options.



3) Now click the e-Billing button.



The next screen will have your account number and service address automatically populated. Click the YES check box and then click the green “Enroll in e-Billing” button.

4) After clicking enroll, you will see the message below, and you will no longer receive paper statements.

Enroll in e-Billing

By adding this account in e-Billing you are agreeing to stop receiving paper bills, and ONLY receive bills through the email address that you provided.

Note: Field marked with **red *** is a required fields.

✓ Thank you, your request to enroll the selected account in e-Billing has been submitted successfully.

***It may take a few minutes for the system to refresh and update with your e-Billing enrollment request. If you are not immediately able to access your e-Billing profile, please wait and then try again.**

You are now successfully enrolled in e-Billing and will no longer receive paper statements.